To Whom It May Concern:

I strongly recommend my employee, Dallen Cook. I have had the pleasure of working alongside, and supervising Dallen Cook as an employee of the Community Education department of the Salt Lake City School District where he has been entrusted with a great deal of responsibility.

I have had the opportunity to observe Dallen Cook's professional skills as well as interpersonal style. He is consistently pleasant and takes on all assignments with enthusiasm and dedication. Regardless of deadlines or other pressure, Dallen always follows through. His superior organizational skills make him the consummate multi-tasker. Mr. Cook is a quick learner, energetic, and always punctual. He is also very flexible and eager to take on new challenges. For example, when he fills in for me as the Sub-Coordinator he goes above and beyond and ensures everything is completed perfectly.

Dallen’s interactions with the students are very impressive. He listens to each student and makes them individually feel special. He exceptionally balances discipline and being playful with the students whom all respect and love being around him. I am always impressed with the creative and informative lessons he plans for the students. The kids are always engaged and eager to learn what he is teaching. Mr. Cook is able to adjust his lesson plans for each grade and has had experience working with kindergarten through sixth grade.

I am convinced Dallen will be as great an asset to any school as he has been to ours. Please feel free to contact me if you would like any additional information.

Sincerely,

Kelly Empey

Uintah After School Coordinator

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**Community Education**

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